



<b>Members:</b>		<b>Ex-Officio and Staff Distribution:</b>	
Timothy Miller, Chairman		Bill Joyce, PW Chief Engineering & Construction	
Rafael Caldera, Vice-Chair		Richard Ball, PW, Traffic Operations Division	
Craig Davisson, Secretary		Don Redman, Member of Council, District 4	
Logan Rink, Board Member		Scott Shine, Jacksonville Waterways Commission	
Carol Worsham, Board Member		Vickie Drake, Ex-Officio Member	
Roland Udenze, Board Member		Terry Lorince, Ex-Officio Member	
Frederick Jones, Board Member		William Lyle, Ex-Officio Member	
Wiatt Bowers, Board Member		Joel McEachin, Ex-Officio Member	
		Michael Sands, Ex-Officio Member	
<b>Ex-Officio and Staff Distribution:</b>		J. Keith Brown, JTA Representative	
Ted Carter, OED Executive Director/CEO		Jim Bailey, DIA Representative	
Paul Crawford, OED Deputy Director		Michelle Stephens, DDRB Recording Secretary	
Alex Rudzinski, OED Director of Development		Jason Teal, Assistant General Counsel	
Jim Klement, OED Staff Liaison		David DeCamp, Public Information Office	
Aundra Wallace, DIA CEO			
<b>I. CALL TO ORDER – Chairman Miller</b>			
<b>II. ACTION ITEMS – Chairman Miller</b>			
Approval of the May 8, 2014 Meeting Minutes			
DDRB-2014-005, Request for Conceptual Approval 1024 Kings Avenue Exterior Renovations			
<b>III. INFORMATION/DISCUSSION ITEMS – Chairman Miller</b>			
<b>IV. OLD BUSINESS – Chairman Miller</b>			
<b>V. NEW BUSINESS – Chairman Miller</b>			
<b>VI. PUBLIC COMMENTS – Chairman Miller</b>			
<b>VII. ADJOURNMENT – Chairman Miller</b>			
Next Scheduled Meeting: Thursday, July 3, 2014 at 2:00 p.m.			



*Thursday, June 5, 2014 – 2:00 p.m.*

**MEETING MINUTES**

**Board Members Present:** Chairman T. Miller, R. Caldera, C. Davisson, R. Udenze, F. Jones, C. Worsham, and L. Rink

**Board Members Not Present:** W. Bowers

**OED Staff Present:** Jim Klement, Staff Liaison; and Michelle Stephens, Recording Secretary

**Representing Office of General Counsel:** Jason Teal

**I. CALL TO ORDER**

A quorum was confirmed and Chairman Miller called the meeting to order at approximately 2:03 p.m.

Chairman Miller asked anyone wishing to speak on a particular project to complete a public speaker card and reminded Board members to disclose if they had any ex-parte communication with any of the applicants presenting projects today or conflicts of interest prior to the item being addressed by the Board.

**II. ACTION ITEMS**

**APPROVAL OF THE MAY 8, 2014 DDRB MEETING MINUTES**

A correction was noted to the minutes on page 5 under Adjournment, the date of the next DDRB meeting should reflect June 5<sup>th</sup> versus July 3<sup>rd</sup>.

**A MOTION WAS MADE BY BOARD MEMBER C. WORSHAM AND SECONDED BY BOARD MEMBER R. CALDERA APPROVING THE MAY 8, 2014 DDRB MEETING MINUTES, AS REVISED. THE MOTION PASSED UNANIMOUSLY 8-0-0.**

**DDRB 2014-005, 1024 KINGS AVENUE EXTERIOR RENOVATIONS – REQUEST FOR CONCEPTUAL APPROVAL**

Board Member C. Davisson advised that he would recuse himself from voting because his firm (Studio9 Architecture) has previously worked on the subject project.

Mr. Klement reviewed the project report dated June 5, 2014. Mr. Klement introduced Mr. Alan Stevens, President Dav-Lin Interior Contractors, Inc. and sole proprietor of the building, and Jeff Braxton with Group 4 Design who provided an overview of the project.

The floor was open and closed for public comments (there were no comments from the public)

The following were relative comments from the Board.

- Suggested incorporating shade trees where the opportunities may exist on the north and south side of the property.
- Noted a garage in the background behind the subject building and asked for final approval for the applicant to include what the plans are for that structure.
- Additional landscaping is needed to soften the appearance.

**A MOTION WAS MADE BY BOARD MEMBER C. WORSHAM AND SECONDED BY BOARD MEMBER R. CALDERA GRANTING CONCEPUTAL APPROVAL OF DDRB 2014-005, FOR THE REDEVELOPMENT OF THE BUILDING AND SITE LOCATED AT 1024 KING STREET SUBJECT TO THE FOLLOWING: 1) APPLICANT SHALL REQUEST AND RECEIVE A DEVIATION TO THE DESIGN REQUIREMENTS FOR COMPLIANCE WITH THE SEC. 656.361.17. - SURFACE PARKING, TRASH, STORAGE, AND LOADING AREA SCREENING AND LANDSCAPING REQUIREMENTS PRIOR TO FINAL APPROVAL BY THE DDRB SO AS TO NOT PROVIDE SCREENING FOR THE SURFACE PARKING FACING KING STREET FRONTAGE. 2) APPLICANT SHALL REQUEST AND RECEIVE A DEVIATION TO THE DESIGN REQUIREMENTS FOR COMPLIANCE WITH THE SEC. 656.361.20. - STREETSCAPE DESIGN STANDARDS PRIOR TO FINAL APPROVAL BY THE DDRB SO AS TO PROVIDE AN ALTERNATE LANDSCAPE DESIGN INCLUDING SHADE TREES IN LANDSCAPE AREAS ADJACENT TO THE NORTH AND SOUTH PROPERTY LINES AT THE KING STREET FRONTAGE. 3) APPLICANT MUST ADVERTISE REQUEST FOR DEVIATIONS IN THE FINANCIAL NEW AND DAILY RECORD PRIOR TO THE FINAL APPROVAL (JULY 3, 2014 PUBLIC MEETING). 4) APPLICANT TO CLARIFY THE USE AND DESIGN OF THE SPACE AND ACCESSORY OFFICE SUITE LOCATED NORTH OF THE PRIMARY STRUCTURE. THE MOTION UNANIMOUSLY PASSED 6-0-1.** Board Member C. Davisson advised that he would recuse himself from voting because his firm (Studio9 Architecture) has previously worked on the subject project.

### **III. INFORMATION/DISCUSSION ITEMS**

There were no information or discussion items.

### **IV. OLD BUSINESS**

Follow-up to the May 8, 2014 meeting, Mr. Klement provided an update regarding several Board members whose terms have expired or will expire in the very near future. He has met with and is working with Daphne Colbert to fill the vacancies. Ms. Colbert has contacted approximately 5 possible candidates. He asked the Board members if they have any possible candidates to contact Jim, Michelle or Daphne directly.

Chairman Miller noted that Board Member R. Udenze and Board Member L. Rink to remain on the Board one more month until their positions on the Board are filled hopefully only one more month.

It was also noted that Board Member R. Caldera reappointment should be approve by City Council at their June 24, 2014 meeting. Board Member Caldera's new term will expire June 30, 2016.

**V. NEW BUSINESS**

No new business was discussed.

**VI. PUBLIC COMMENTS**

There were no public comments.

**VI. ADJOURNMENT**

The Board discussed the next regularly scheduled meeting date of July 3, 2014 being before the 4<sup>th</sup> of July holiday. July 3, 2014 worked for the majority of Board Members, so the next meeting date will remain as scheduled for Thursday, July 3, 2014, at 2:00 p.m.

There being no further business, Chair Miller adjourned the meeting at approximately 2:45 p.m.

The written minutes for this meeting are only an overview of what was discussed. For verbatim comments for this meeting, an audio CD is available upon request. Please contact Michelle Stephens, Office of Economic Development at (904) 630-1979 or by email at [msteph@coj.net](mailto:msteph@coj.net).