

RESOLUTION 2022-05-03

RESOLUTION OF THE DOWNTOWN INVESTMENT AUTHORITY (“DIA”) ADOPTING THE FISCAL YEAR 2022-2023 ADMINISTRATIVE BUDGET FOR THE DOWNTOWN INVESTMENT AUTHORITY; REQUESTING A BUDGET ENHANCEMENT; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City requested tentative budget submissions from all Departments by May 1; and

WHEREAS, Departmental requests for increases in budgets or personnel cannot be entered into the accounting software as part of such submission but must be presented separately to the Mayor’s Budget Review Committee in June; and

WHEREAS, DIA staff submitted a tentative administrative budget as required and in accordance with the administrative direction from the City Budget Office that the budget is to remain flat from the current year; and

WHEREAS, the Finance and Budget Committee of DIA held a public meeting May 10, 2022, where they unanimously voted to approve the DIA Administrative Budget attached hereto as Exhibit A as submitted by staff; and

WHEREAS, the Finance and Budget Committee of DIA further recommended the budget enhancement described on Exhibit B attached hereto; and

WHEREAS, in order to promote economic development, private capital investment and otherwise fulfill the DIA’s purposes, the attached budget for Fiscal Year 2021-2022 and the Enhancement Request are to be submitted by the DIA’s Chief Executive Officer for consideration by the Mayor’s Budget Review Committee and the Jacksonville City Council,

NOW THEREFORE, BE IT RESOLVED, by the Downtown Investment Authority:

Section 1. The DIA Administrative budget for Fiscal Year 2022-2023 attached hereto as Exhibit ‘A’ is hereby adopted by the DIA.

Section 2. The DIA Enhancement Request attached hereto as Exhibit B is hereby recommended by the DIA Board.


Section 3. The CEO is authorized to submit this budget and make necessary changes thereto as required by the Budget Office to reflect supervisory cost allocations and other internal allocations as determined by the City without further Board approval.

Section 4. This Resolution shall become effective on the date it is signed by the Chair of the DIA Board.

WITNESS:

DOWNTOWN INVESTMENT AUTHORITY




W. Braxton Gillam IV, Esq., Chairman

5/18/22
Date

VOTE: In Favor: 9 Opposed: 0 Abstained: 0

EXHIBIT A

00111:General Fund Operating

	Budget Department Request FY 22-23 Budget Total Yearly Plan
512010:Permanent and Probationary Salaries	849,612.00
513020:Terminal Leave	
513060:Salaries Part Time	1.00
514010:Salaries Overtime	
515100:Lump Sum Payment - Not Pensionable	
515110:Special Pay - Pensionable	2,267.00
521020:Medicare Tax	12,395.00
522010:Pension Contribution	-
522011:GEPP DB Unfunded Liability	-
522070:Disability Trust Fund-ER	2,555.00
522130:GEPP Defined Contribution DC-ER	99,676.00
523010:Group Dental Plan	1,212.00
523030:Group Life Insurance	2,998.00
523040:Group Hospitalization Insurance	57,540.00
524001:City Employees Worker's Compensation	1,951.00
531090:Other Professional Services	390,000.00
540020:Travel Expense	7,950.00
545020:General Liability Insurance	3,925.00
548010:Advertising and Promotion	35,000.00
549021:Event Contribution	125,000.00
549040:Miscellaneous Services & Charges	3,000.00
549504:ISA-Building Cost Allocation - St James	40,433.00
549510:ISA-Computer Sys Maint&Security	83,457.00
549511:ISA-Copier Consolidation	2,969.00
549512:ISA-Copy Center	4,684.00
549527:ISA-ITD Replacements	
549529:ISA-Mailroom Charge	3,894.00
549532:ISA-OGC Legal	575,573.00
551010:Office Supplies - Other	5,000.00
551040:Office Supplies - Printers&Copiers	1,500.00
552060:Food	750.00
552080:Furniture & Equipment Under \$1,000	4,000.00
554001:Dues and Subscriptions	9,135.00
555001:Employee Training Expenses	10,855.00
563020:Capital Improvements Other Than Building	1.00
564030:Office Equipment	1.00
582001:Subsidies & Contributions To Private Org	
599902:Supervision Allocated	(1,212,730.00)
Total:-	1,124,604.00

EXHIBIT B

ENHANCEMENT REQUESTS

Department:

3 0 187,000

1Cloud (Subfund-Center-Project-Activity-Interfund-Future)	Account	FTE	Part Time Hrs	Budget Request	Dept Rank(*)	Justification / Description
00111.135102.000000.00000000.00000.000000	512010	3		183,000	1	Requesting three (3) new positions: DIA Contracts & Purchasing Manager (pay grade 29.12 @ \$70,000 Annual Salary); DIA Real Estate Disposition Mgr (pay grade 29.12 @ \$65,000 Annual Salary); and Exec. Assist. To CEO (pay grade 29.08 or 29.12 @ \$48,000 Annual Salary). *Benefits have not included. These amounts will be determined by Budget.
00111.135102.000000.00000000.00000.000000	552080			4,000	2	Desks, Chairs & Computers for three new staff. Replace old desks & chairs for current staff

* Rank enhancements from highest to lowest with 1 being the highest or most important