### **RESOLUTION 2022-05-03**

RESOLUTION OF THE DOWNTOWN INVESTMENT AUTHORITY ("DIA") ADOPTING THE FISCAL YEAR 2022-2023 ADMINISTRATIVE BUDGET FOR THE DOWNTOWN INVESTMENT AUTHORITY; REQUESTING A BUDGET ENHANCEMENT; PROVIDING FOR AN EFFECTIVE DATE.

- WHEREAS, the City requested tentative budget submissions from all Departments by May 1; and
- WHEREAS, Departmental requests for increases in budgets or personnel cannot be entered into the accounting software as part of such submission but must be presented separately to the Mayor's Budget Review Committee in June; and
- WHEREAS, DIA staff submitted a tentative administrative budget as required and in accordance with the administrative direction from the City Budget Office that the budget is to remain flat from the current year; and
- WHEREAS, the Finance and Budget Committee of DIA held a public meeting May 10, 2022, where they unanimously voted to approve the DIA Administrative Budget attached hereto as Exhibit A as submitted by staff; and
- WHEREAS, the Finance and Budget Committee of DIA further recommended the budget enhancement described on Exhibit B attached hereto; and
- WHEREAS, in order to promote economic development, private capital investment and otherwise fulfill the DIA's purposes, the attached budget for Fiscal Year 2021-2022 and the Enhancement Request are to be submitted by the DIA's Chief Executive Officer for consideration by the Mayor's Budget Review Committee and the Jacksonville City Council,

### NOW THEREFORE, BE IT RESOLVED, by the Downtown Investment Authority:

- Section 1. The DIA Administrative budget for Fiscal Year 2022-2023 attached hereto as Exhibit 'A' is hereby adopted by the DIA.
- Section 2. The DIA Enhancement Request attached hereto as Exhibit B is hereby recommended by the DIA Board.
- Section 3. The CEO is authorized to submit this budget and make necessary changes thereto as required by the Budget Office to reflect supervisory cost allocations and other internal allocations as determined by the City without further Board approval.
- Section 4. This Resolution shall become effective on the date it is signed by the Chair of the DIA Board.

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WITNESS:

## DOWNTOWN INVESTMENT AUTHORITY

. Braxton Gillam IV, Esq., Chairman

VOTE: In Favor: 9 Opposed: Abstained: 9

# 00111:General Fund Operating

Budget
Department Request
FY 22-23
Budget Total
Yearly Plan

513020:Terminal Leave       1.00         513060:Salaries Part Time       1.00         514010:Salaries Overtime       1.5100:Lump Sum Payment - Not Pensionable         515100:Lump Sum Payment - Not Pensionable       2,267.00         521020:Medicare Tax       12,395.00         522010:Pension Contribution       -         522011:GEPP DB Unfunded Liability       -         522070:Disability Trust Fund-ER       2,555.00         522130:GEPP Defined Contribution DC-ER       99,676.00         523010:Group Dental Plan       1,212.00         523030:Group Life Insurance       2,998.00         523040:Group Hospitalization Insurance       57,540.00         524001:Gity Employees Worker's Compensation       1,951.00         531090:Other Professional Services       390,000.00         540020:General Liability Insurance       3,925.00         545020:General Liability Insurance       3,925.00         548010:Advertising and Promotion       35,000.00         549040:Miscellaneous Services & Charges       3,000.00         549511:ISA-Computer Sys Maint&Security       83,457.00         549512:ISA-Copy Center       4,684.00         549522:ISA-Mailroom Charge       3,894.00         549522:ISA-Mailroom Charge       3,894.00         552060:Food		Budget rotal
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549021:Event Contribution       125,000.00         549040:Miscellaneous Services & Charges       3,000.00         549504:ISA-Building Cost Allocation - St James       40,433.00         549510:ISA-Computer Sys Maint&Security       83,457.00         549511:ISA-Copier Consolidation       2,969.00         549521:ISA-Copy Center       4,684.00         549527:ISA-ITD Replacements       3,894.00         549529:ISA-Mailroom Charge       3,894.00         549532:ISA-OGC Legal       575,573.00         551040:Office Supplies - Other       5,000.00         551040:Office Supplies - Printers&Copiers       1,500.00         552060:Food       750.00         552080:Furniture & Equipment Under \$1,000       4,000.00         554001:Dues and Subscriptions       9,135.00         555001:Employee Training Expenses       10,855.00         563020:Capital Improvements Other Than Building       1.00         564030:Office Equipment       1.00         582001:Subsidies & Contributions To Private Org       1,212,730.00	545020:General Liability Insurance	3,925.00
549040:Miscellaneous Services & Charges       3,000.00         549504:ISA-Building Cost Allocation - St James       40,433.00         549510:ISA-Computer Sys Maint&Security       83,457.00         549511:ISA-Copier Consolidation       2,969.00         549527:ISA-Copy Center       4,684.00         549527:ISA-ITD Replacements       3,894.00         549529:ISA-Mailroom Charge       3,894.00         551010:Office Supplies - Other       5,000.00         551040:Office Supplies - Printers&Copiers       1,500.00         552060:Food       750.00         552080:Furniture & Equipment Under \$1,000       4,000.00         554001:Dues and Subscriptions       9,135.00         555001:Employee Training Expenses       10,855.00         564030:Capital Improvements Other Than Building       1.00         564030:Office Equipment       1.00         582001:Subsidies & Contributions To Private Org       (1,212,730.00)	548010:Advertising and Promotion	35,000.00
549504:ISA-Building Cost Allocation - St James       40,433.00         549510:ISA-Computer Sys Maint&Security       83,457.00         549511:ISA-Copier Consolidation       2,969.00         549512:ISA-Copy Center       4,684.00         549527:ISA-ITD Replacements       3,894.00         549529:ISA-Mailroom Charge       3,894.00         549532:ISA-OGC Legal       575,573.00         551010:Office Supplies - Other       5,000.00         552060:Food       750.00         552080:Furniture & Equipment Under \$1,000       4,000.00         554001:Dues and Subscriptions       9,135.00         555001:Employee Training Expenses       10,855.00         564030:Capital Improvements Other Than Building       1.00         564030:Gffice Equipment       1.00         582001:Subsidies & Contributions To Private Org       (1,212,730.00)	549021:Event Contribution	125,000.00
549510:ISA-Computer Sys Maint&Security       83,457.00         549511:ISA-Copier Consolidation       2,969.00         549512:ISA-Copy Center       4,684.00         549527:ISA-ITD Replacements       3,894.00         549529:ISA-Mailroom Charge       3,894.00         549532:ISA-OGC Legal       575,573.00         551040:Office Supplies - Other       5,000.00         552060:Food       750.00         552080:Furniture & Equipment Under \$1,000       4,000.00         554001:Dues and Subscriptions       9,135.00         555001:Employee Training Expenses       10,855.00         563020:Capital Improvements Other Than Building       1.00         564030:Office Equipment       1.00         582001:Subsidies & Contributions To Private Org       (1,212,730.00)	549040:Miscellaneous Services & Charges	3,000.00
549511:ISA-Copier Consolidation       2,969.00         549512:ISA-Copy Center       4,684.00         549527:ISA-ITD Replacements       3,894.00         549529:ISA-Mailroom Charge       3,894.00         549532:ISA-OGC Legal       575,573.00         551010:Office Supplies - Other       5,000.00         551040:Office Supplies - Printers&Copiers       1,500.00         552060:Food       750.00         552080:Furniture & Equipment Under \$1,000       4,000.00         554001:Dues and Subscriptions       9,135.00         555001:Employee Training Expenses       10,855.00         563020:Capital Improvements Other Than Building       1.00         564030:Office Equipment       1.00         582001:Subsidies & Contributions To Private Org       (1,212,730.00)	549504:ISA-Building Cost Allocation - St James	40,433.00
549512:ISA-Copy Center       4,684.00         549527:ISA-ITD Replacements       3,894.00         549529:ISA-Mailroom Charge       3,894.00         549532:ISA-OGC Legal       575,573.00         551010:Office Supplies - Other       5,000.00         552060:Food       750.00         552080:Furniture & Equipment Under \$1,000       4,000.00         554001:Dues and Subscriptions       9,135.00         555001:Employee Training Expenses       10,855.00         564030:Capital Improvements Other Than Building       1.00         582001:Subsidies & Contributions To Private Org       (1,212,730.00)	549510:ISA-Computer Sys Maint&Security	83,457.00
549527:ISA-ITD Replacements       3,894.00         549529:ISA-Mailroom Charge       3,894.00         549532:ISA-OGC Legal       575,573.00         551040:Office Supplies - Other       5,000.00         552060:Food       750.00         552080:Furniture & Equipment Under \$1,000       4,000.00         554001:Dues and Subscriptions       9,135.00         555001:Employee Training Expenses       10,855.00         563020:Capital Improvements Other Than Building       1.00         564030:Office Equipment       1.00         582001:Subsidies & Contributions To Private Org       (1,212,730.00)	549511:ISA-Copier Consolidation	2,969.00
549529:ISA-Mailroom Charge       3,894.00         549532:ISA-OGC Legal       575,573.00         551010:Office Supplies - Other       5,000.00         551040:Office Supplies - Printers&Copiers       1,500.00         552060:Food       750.00         552080:Furniture & Equipment Under \$1,000       4,000.00         554001:Dues and Subscriptions       9,135.00         555001:Employee Training Expenses       10,855.00         563020:Capital Improvements Other Than Building       1.00         564030:Office Equipment       1.00         582001:Subsidies & Contributions To Private Org       (1,212,730.00)	549512:ISA-Copy Center	4,684.00
549532:ISA-OGC Legal       575,573.00         551010:Office Supplies - Other       5,000.00         551040:Office Supplies - Printers&Copiers       1,500.00         552060:Food       750.00         552080:Furniture & Equipment Under \$1,000       4,000.00         554001:Dues and Subscriptions       9,135.00         555001:Employee Training Expenses       10,855.00         563020:Capital Improvements Other Than Building       1.00         564030:Office Equipment       1.00         582001:Subsidies & Contributions To Private Org       (1,212,730.00)	549527:ISA-ITD Replacements	
551010:Office Supplies - Other       5,000.00         551040:Office Supplies - Printers&Copiers       1,500.00         552060:Food       750.00         552080:Furniture & Equipment Under \$1,000       4,000.00         554001:Dues and Subscriptions       9,135.00         555001:Employee Training Expenses       10,855.00         563020:Capital Improvements Other Than Building       1.00         564030:Office Equipment       1.00         582001:Subsidies & Contributions To Private Org       (1,212,730.00)	549529:ISA-Mailroom Charge	3,894.00
551040:Office Supplies - Printers&Copiers       1,500.00         552060:Food       750.00         552080:Furniture & Equipment Under \$1,000       4,000.00         554001:Dues and Subscriptions       9,135.00         555001:Employee Training Expenses       10,855.00         563020:Capital Improvements Other Than Building       1.00         564030:Office Equipment       1.00         582001:Subsidies & Contributions To Private Org       (1,212,730.00)	549532:ISA-OGC Legal	575,573.00
552060:Food       750.00         552080:Furniture & Equipment Under \$1,000       4,000.00         554001:Dues and Subscriptions       9,135.00         555001:Employee Training Expenses       10,855.00         563020:Capital Improvements Other Than Building       1.00         564030:Office Equipment       1.00         582001:Subsidies & Contributions To Private Org       (1,212,730.00)	551010:Office Supplies - Other	5,000.00
552080:Furniture & Equipment Under \$1,000 554001:Dues and Subscriptions 555001:Employee Training Expenses 563020:Capital Improvements Other Than Building 564030:Office Equipment 582001:Subsidies & Contributions To Private Org 599902:Supervision Allocated 4,000.00 9,135.00 10,855.00	551040:Office Supplies - Printers&Copiers	1,500.00
554001:Dues and Subscriptions 555001:Employee Training Expenses 563020:Capital Improvements Other Than Building 564030:Office Equipment 582001:Subsidies & Contributions To Private Org 599902:Supervision Allocated 9,135.00 10,855.00 10,8	552060:Food	750.00
555001:Employee Training Expenses  563020:Capital Improvements Other Than Building 564030:Office Equipment 582001:Subsidies & Contributions To Private Org 599902:Supervision Allocated  10,855.00 10,855.00 1.00 (1,202,730.00)	552080:Furniture & Equipment Under \$1,000	4,000.00
563020:Capital Improvements Other Than Building 564030:Office Equipment 582001:Subsidies & Contributions To Private Org 599902:Supervision Allocated (1,212,730.00)	554001:Dues and Subscriptions	9,135.00
564030:Office Equipment 582001:Subsidies & Contributions To Private Org 599902:Supervision Allocated (1,212,730.00)	555001:Employee Training Expenses	10,855.00
582001:Subsidies & Contributions To Private Org 599902:Supervision Allocated (1,212,730.00)	563020:Capital Improvements Other Than Building	1.00
599902:Supervision Allocated (1,212,730.00)	the state of the s	1.00
	582001:Subsidies & Contributions To Private Org	
Total:- 1,124,604.00		(1,212,730.00)
	Total:-	1,124,604.00

# **EXHIBIT B**

#### **ENHANCEMENT REQUESTS**

Department:

3 0 187,000

1Cloud (Subfund-Center-Project-Activity-Interfund-Future)	Account	FTE	Part Time Hrs	Budget Request	Dept Rank(*)	Justification / Description
00111.135102.000000.00000000.000000.000000	512010	3		183,000	1	Requesting three (3) new positions: DIA Contracts & Purchasing Manager (pay grade 29.12 @ \$70.000 Annual Salary); DIA Real Estat Disposition Mgr (pay grade 29.12 @ \$65,000 Annual Salary); and Exec. Assist. To CEO (pay grade 29.08 or 29.12 @ \$48,000 Annual Salary). *Benefits have not included. These amounts will be determined by Budget.
00111.135102.000000.00000000 .00000.000000	552080			4.000	2	Desks, Chairs & Computers for three new staff. Replace old desks & chairs for current staff
4						
		N. AND 411				

<sup>\*</sup> Rank enhancements from highest to lowest with 1 being the highest or most important