

*Downtown Investment Authority  
Governance Committee  
Agenda  
City Hall at St. James, 117 W. Duval Street  
3<sup>rd</sup> Floor, Conference Room C.  
Monday December 15, 2014 at 3:00 p.m.*

Members: Committee Chair, Craig Gibbs, Board Member Goldstein and Board Member Meeks

## **I. Call to Order**

## **II. Action Items – Chairman Gibbs**

- a) Approval of October 13, 2014 Governance Committee Meeting Minutes
- b) DIA Governance Legislation

## **111. Discussion**

## **IV. Assignments/Next Steps**

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## **IV. Next Meeting** \_\_\_\_\_

### **Staff Distribution**

Aundra Wallace, DIA Chief Executive Officer  
Jim Klement, DIA Development Coordinator  
Guy Parola, DIA Redevelopment Manager  
Tom Daly, DIA Susan Grandin, Office of General Counsel  
Lawsikia Hodges, Office of General Counsel  
Susan Grandin, Office of General Counsel  
Karen Underwood, DIA Executive Assistant



*Monday, December 15, 2014 3:00 p.m.*

**City Hall at St. James**  
**117 West Duval St., 3<sup>rd</sup> Floor Conference Room C**

*DIA Governance Committee*  
*MEETING MINUTES*

**Board Members Present:** Craig Gibbs, Committee Chairman; Doris Goldstein and Jack Meeks and Jim Bailey

**Board Members Absent:** None

**Office of General Counsel:** Susan Grandin

**Council Member:** Lori Boyer

**Attendees:** Aundra Wallace, DIA Chief Executive Officer; Guy Parola, DIA Redevelopment Manager; Jim Klement, DIA Development Coordinator Lara Diettrich, Diettrich Planning and Karen Underwood, DIA Executive Assistant

**I. CALL TO ORDER**

Chairman Gibbs called the governance committee meeting to order at approximately 3:00 p.m.

**II. ACTION ITEMS**

**DIA Governance Legislation**

Susan Grandin, Esq. from the City's General Counsel Office provided two (2) different documents that will be become a part of Ordinance 2014-560.

The committee reviewed Chapter 656 (Zoning Code) Changes in its entirety.

Council Member Boyer shared comments from a meeting that took place this morning. The next discussion taken up, whatever the DIA board recommends with respect to Governance changes would be offered as an amendment on the floor to 560. With respects to these changes which are 656 changes, there are two ways the board could go... Leave all 656 changes and not do any of them right now and take the time to review whether the committee would actually change some of the district regulations as they apply to Brooklyn, Sports district or Entertainment district, and sidewalk café.

Or

The board can just make these changes that are governance type related i.e., appeal process, switching out the language of administrative type changes and do that again as an amendment to 560 and get it done as part of the approval of the plan and come back with a separate bill.

**A MOTION WAS MADE BY BOARD MEMBER MEEKS AND SECONDED BY BOARD MEMBER GOLDSTEIN APPROVING WHAT WAS PRESENTED BY SUSAN GRANDIN WITH HER EXPLANATION AS BEING BY LARGE ADMINISTRATIVE CHANGES WITH THE PROVISIONS THAT SHE WILL WORK ON AND OR REVISE THOSE ISSUES RAISED BY MR. PAROLA AND COUNCIL MEMBER BOYER WITH THE INTENT TO REVISIT THE SUBSTITUTE ISSUES OF CHAPTER 656. THE MOTION PASSED UNANIMOUSLY 3-0.**

Lara Diettrich recommended taking the Council Member Boyer's second option as proposed.

CEO Wallace clarified that the board will address governance related matters associated with Chapter 656; any subsequent discussions regarding 656 will return to the Governance Committee for a greater discussion at a later date.

Susan Grandin provided the other document that was produced by Lawsikia Hodges. The handout identified the Ordinance Code changes that will articulate the DIA's relations with other City agencies and departments.

The committee reviewed the changes in its entirety.

**UNDER PART 1 GENERAL SECTION 28.103. POWERS; FUNCTION AND DUTIES OF DIRECTOR**

**A MOTION WAS MADE BY BOARD MEMBER DORIS GOLDSTEIN AND SECONDED BY BOARD MEMBER MEEKS TO STRIKE EVERYTHING AFTER THE WORD LOCATED IN DOWNTOWN ON PAGE 4 LINE 30**

Friendly amendment was made by Susan Grandin to line modifying line 29.

**A MOTION WAS MADE BY BOARD MEMBER DORIS GOLDSTEIN AND SECONDED BY BOARD MEMBER MEEKS TO AMENDING LINE 28 TO STATE SUCH MATTERS INCLUDING DOCK FACILITIES, AND DEVELOPMENT OF PARK AREAS/FACILITIES UNDER THE DEPARTMENT'S CONTROL AND LOCATED IN DOWNTOWN. THE MOTION PASSED UNANIMOUSLY 3-0.**

There being no further business, Governance Committee Chairman Gibbs adjourned the meeting at approximately 4:00 p.m.

The next scheduled DIA Governance Committee meeting is scheduled for Thursday, October 30, 2014 at 1:00 p.m., in City Hall at St. James, on the 3<sup>rd</sup> floor in Conference Room C.

Please note that all attachments referenced will be posted on the DIA website <http://www.coj.net/departments/downtown-investment-authority.aspx>

The written minutes for this meeting are only an overview of what was discussed. For verbatim comments of this meeting, an audio CD is available upon request. Please contact Karen Underwood, at (904) 630-3492, or by email at [karenu@coj.net](mailto:karenu@coj.net).