

**RESOLUTION 2018-05-02**

**A RESOLUTION OF THE DOWNTOWN INVESTMENT AUTHORITY (DIA) RECOMMENDING THAT THE CITY COUNCIL OF THE CITY OF JACKSONVILLE APPROVE THE ATTACHED BUDGET AS PART OF THE CITY'S OVERALL BUDGET APPROVAL; PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Downtown Investment Authority ("DIA") has been designated by the City of Jacksonville as the Community Redevelopment Agency for community redevelopment areas within the boundaries of Downtown pursuant to Ordinance 2012-364-E, and further granted authorities via Ordinance 2014-0560; and

**WHEREAS**, In addition to monthly regularly scheduled DIA Board of Directors meetings, DIA holds numerous special meetings to discuss and move a variety of issues; and

**WHEREAS**, One of the functions of DIA is to serve as Downtown Jacksonville's Community Redevelopment Agency; and

**WHEREAS**, In order to serve in its various statutory and City functions a fiscal year 2018-2019 budget proposal is attached hereto.

**BE IT RESOLVED**, By the Downtown Investment Authority:

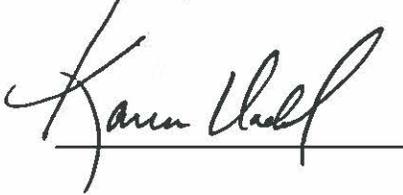
**Section 1.** The DIA finds that the recitals set forth above are true and correct and are incorporated herein by this reference.

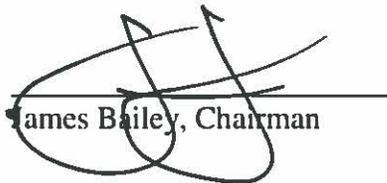
**Section 2.** The DIA respectfully submits and recommends to the City Council of the City of Jacksonville the attached proposed budget in the amount of \$1,310,331 plus two positions.

**Section 3.** This Resolution shall become effective on the date it is signed by the Chair of the DIA Board.

WITNESS:

**DOWNTOWN INVESTMENT AUTHORITY**

  
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James Bailey, Chairman

May 23, 2018  
Date

VOTE: In Favor: 8 Opposed: 0 Abstained: 0

Budget Categories	City Council FY 2016/2017 Adopted Budget	City Council FY 2017/2018 Adopted Budget	DIA FY 2018/2019 Proposed Budget	Change over Previous Year
Salaries	\$445,138	\$479,880	\$516,942	\$37,062
Benefits	\$127,025	\$137,204	\$146,015	\$8,811
Professional Services Marketing & Public Relations Real Estate Services & Market Analysis DRI Reporting & Regulatory Compliance Architecture; Engineering; and Environmental Services Professional Planning Services Misc. - Surveys; Appraisals; etc.	\$430,000 <i>CF of \$</i>	\$430,000	\$450,000	\$20,000
Travel Expense (Hotel/Airfare/Meals/Transportation) ICSC National Conference International Downtown Association (IDA) Conference Urban Land Institute (ULI) Conference Florida Redevelopment Association (FRA) Conference CDFA Fla. Roundtable American Planning Association (APA) Conference Jax Chamber Leadership Trips Prospect Trips Local Mileage	\$9,565	\$9,565	\$13,000	\$3,435
Employee Training	\$4,435	\$4,435	\$4,500	\$65
Internal Service Charges OGC Legal Copier Services / Mailroom / ITD Bldg. Cost Insurance	\$175,200	\$175,200	\$175,200	\$0
Marketing & Promotions ICSC RECON Annual Report DIA Collateral Legal Notices DIA Website Mtnc	\$12,000	\$12,000	\$25,000	\$13,000
Event Contributions/Sponsorship	\$10,000	\$10,000	\$15,000	\$5,000
Misc	\$3,313	\$3,000	\$3,000	\$0
Office/Operating Supplies	\$3,762	\$3,500	\$3,500	\$0
Food	\$750	\$750	\$750	\$0
Memberships/Dues/Subscriptions	\$8,000	\$8,000	\$8,500	\$500
Office Equipment/Improvements	\$106	\$1	\$1	\$0
Supervisory Allocation (From SF 412)	-\$38,372	-\$44,516	-\$51,077	-\$6,561
<b>Total Budget Submitted</b>	<b>\$1,190,922</b>	<b>\$1,229,019</b>	<b>\$1,310,331</b>	<b>\$81,312</b>

**Please Note:**  
The recommended proposed budget for FY 18/19 reflects a staff of 5.  
**The DIA will be Requesting Enhancements of 2 new positions:**

<b>City Planner III</b>	<b>\$ 85,190.91</b>
<b>Media Analyst</b>	<b>\$ 61,956.84</b>
<i>Proposed Total</i>	<b>\$1,457,478.75</b>

Please Note:  
The recommended proposed budget for FY 18/19 reflects a staff of 5.  
**The DIA will be Requesting Enhancements of 2 new positions:**

**City Planner III**  
**Media Analyst**

Staff	Existing CEO	Existing Operations Manager	Existing Mgr Finance & Compliance	Existing Executive Sec.	Existing Redevelopment Specialist	TOTALS	Proposed Planner III	Proposed Marketing Analyst	Proposed TOTALS
Salary	\$205,076	\$98,850	\$84,488	\$49,367	\$75,861	\$513,642	\$60,000	\$42,000	\$615,642
Spc. Pay	\$300			\$1,200	\$1,800	\$3,300	\$0	\$0	\$3,300
Medicare	\$2,860	\$1,390	\$1,176	\$705	\$1,082	\$7,213	\$856	\$599	\$8,668
DB Pension	\$22,996	\$11,179	\$22,274	\$13,348	\$20,496	\$90,293	\$16,211	\$11,347	\$117,851
Disability	\$590	\$287	\$243	\$145	\$223	\$1,488	\$176	\$123	\$1,788
Life	\$682	\$332	\$281	\$168	\$258	\$1,721	\$204	\$143	\$2,068
Health	\$7,744	\$7,744	\$10,018	\$7,744	\$12,050	\$45,300	\$7,744	\$7,744	\$60,788
<b>TOTAL</b>	<b>\$240,248</b>	<b>\$119,782</b>	<b>\$118,480</b>	<b>\$72,677</b>	<b>\$111,770</b>	<b>\$662,957</b>	<b>\$85,191</b>	<b>\$61,957</b>	<b>\$810,105</b>

**Professional Services Breakdown FY2018-19 Request**

		<u>Existing K</u>	<u>Counterparty</u>
Real Estate Advisory Services	\$ 95,000.00	Yes	IGS
DRI / Comp Plan	\$ 150,000.00	No	
DRI Reporting	\$ 30,000.00	Yes	Waitz & Moye
Updated Market /Feasibility Study	\$ 100,000.00	No	
Misc., Appraisals, Environmental monitoring, etc.	\$ 75,000.00	Yes	Various
Total	<b>\$ 450,000.00</b>		

**Travel Breakdown FY2018-19 Request**

Jax Chamber	\$ 1,650.00
Leadership Florida	\$ 1,450.00
CDFA	\$ 1,075.00
ABA	\$ 1,835.00
FRA	\$ 3,200.00
ULI	\$ 1,400.00
FPZA	\$ 1,090.00
API/APA	\$ 1,300.00
Total	<b>\$ 13,000.00</b>

**Marketing & Promotion Breakdown FY2018-19 Request**

WJCT Promotion	\$ 5,000.00
J Magazine	\$ 20,000.00
	\$ -
Total	<b>\$ 25,000.00</b>

**Event Contribution Breakdown FY2018-19 Request**

Jazziest After Dark	\$ 5,000.00
Hispanic Cultural Film Festival	\$ 2,000.00
One Spark	\$ 3,000.00
Art Republic	\$ 5,000.00
Total	<b>\$ 15,000.00</b>