

RESOLUTION 2019-12-05

A RESOLUTION OF THE DOWNTOWN INVESTMENT AUTHORITY (“DIA”) APPROVING THE TASKS FOR THE DEVELOPMENT OF A SCOPE OF SERVICES NECESSARY TO SOLICIT PROFESSIONAL SERVICES FOR THE UPDATE OF THE DOWNTOWN DESIGN GUIDELINES ADOPTED AS PART OF THE BUSINESS INVESTMENT AND DEVELOPMENT PLAN (“BID PLAN”); AUTHORIZING ITS CHIEF EXECUTIVE OFFICER TO CREATE A DOWNTOWN DESIGN GUIDELINES PROJECT AS A PLAN PROFESSIONAL SERVICES PROGRAM WITHIN THE PLAN AUTHORIZED EXPENDITURES CATEGORY WITHIN THE NORTHBANK COMMUNITY REDEVELOPMENT AREA (“CRA”); AUTHORIZING A BUDGET TRANSFER OF SEVENTY-FIVE THOUSAND DOLLARS (\$75,000) FROM THE PARKS MASTER PLAN PROJECT CONTAINED WITHIN THE NORTHBANK CRA FOR APPROPRIATION TO A DOWNTOWN DESIGN GUIDELINES PROJECT; AUTHORIZING ITS CHAIR TO EXECUTE A CRA BUDGET TRANSFER FORM TO EFFECTUATE THE PURPOSES OF THIS RESOLUTION; AUTHORIZING THE DIA CHIEF EXECUTIVE OFFICER TO TAKE ALL NECESSARY ACTION TO EFFECTUATE THE PURPOSES OF THIS RESOLUTION, INCLUDING AUTHORIZATION TO NEGOTIATE AND EXECUTE CONTRACTS ON BEHALF OF THE DIA, IN ACCORDANCE WITH THE TASKS HEREIN; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Downtown Investment Authority (“DIA”) has been designated by the City of Jacksonville as the Community Redevelopment Agency for community redevelopment areas within the boundaries of Downtown pursuant to Chapter 55, Part 3, *Ordinance Code*; and

WHEREAS, a Business Investment and Development Plan (“BID Plan”) has been adopted pursuant to Chapter 55, Part 3, *Ordinance Code*, which includes an update of the North Bank and Southside Community Redevelopment Area (“CRA”) Plans; and

WHEREAS, Redevelopment Goal 3 of the North Bank and Southside CRA Plan reads: *Simplify the approval process for downtown development and improve departmental and agency coordination.*

WHEREAS, the City recently amended the Downtown Overlay Zone and Downtown District Use and Form Regulations contained within the Zoning Code; and

WHEREAS, in furtherance of Redevelopment Goal 3, the DIA desires to update the Design Guidelines, incorporating both text and illustrations, so as to provide direction to developers and establish focus for development plan review; and

WHEREAS, the DIA undertook a LaVilla Neighborhood Development Strategy, a Downtown Public Parking and Implementation Plan, a Riverfront Design Guidelines and

Activity Nodes Plan, and a Downtown Riverfront Investment Strategy, elements of which the DIA desires to memorialize within the Design Guidelines so as to further provide direction to developers and focus to reviewing bodies and departments;

NOW THEREFORE BE IT RESOLVED, by the Downtown Investment Authority:

Section 1. The DIA finds that the recitals set forth above are true and correct and are incorporated herein by this reference.

Section 2. The DIA approves the following tasks for the development of scope of services and subsequent issuance of a solicitation for professional services:

- i. Update Appendix C, entitled Downtown Design Guidelines, of the Downtown Jacksonville Community Redevelopment Plan to insure conformity with the recently adopted Downtown Zoning Overlay contained in Chapter 656, Part 3, Subpart H of the Jacksonville Code of Ordinances.
- ii. Through text, images and illustrations, refine the guidelines to articulate both the purpose and intent of the regulations as well as the prescriptive requirements found within the Private Realm Regulations (e.g. build-to-lines, urban open space) necessary to provide direction to developers and focus for reviewing entities and staff;
- iii. Through text, images and illustrations, refine the guidelines to articulate both the purpose and intent of the regulations as well as the prescriptive requirements found within the Public Realm Regulations (e.g. pedestrian zone) necessary to provide direction to developers and focus for reviewing entities and staff;
- iv. Update Downtown Overlay District references through text and maps.
- v. Through text, images and illustrations, incorporate those portions of the LaVilla Neighborhood Development Strategy, the Downtown Public Parking and Implementation Plan, the Riverfront Design Guidelines and Activity Nodes Plan, and the Downtown Riverfront Investment Strategy necessary to provide direction to developers and focus for reviewing entities and staff;

Section 3. The DIA hereby authorizes its Chair to execute a CRA Budget Transfer Form to effectuate the de-appropriation of \$75,000 from the Downtown Master Plan (Parks) Plan Professional Service project and the appropriation of \$75,000 for the creation of a Design Guideline Update Plan Professional Service project within the CRA Plan Authorized Expenditures Budget Category.

Section 4. The DIA hereby authorizes its Chief Executive Officer ("CEO") to create a Downtown Design Guideline Project as a Plan Professional Services Program within the CRA Plan Authorized Expenditures Category.

Section 5. The DIA authorizes the transfer of \$75,000 from the Parks Master Plan Project within the Northbank CRA as partial funding of the Downtown Design Guideline Project.

Section 6. The DIA authorizes its CEO to take all necessary action to effectuate the purposes of this resolution, including authorization to negotiate and execute contracts on behalf of the DIA in accordance with the tasks identified herein.

Section 7. This Resolution shall become effective on the date it is signed by the Chair of the DIA Board.

WITNESS:

DOWNTOWN INVESTMENT AUTHORITY


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Craig Gibbs, Chairman

12-19-19

Date

VOTE: In Favor: 8 Opposed: 0 Abstained: 0

CRA Budget Transfer Form
 City of Jacksonville, Florida
COMMUNITY REDEVELOPMENT AGENCY

DOWNTOWN INVESTMENT AUTHORITY
 Name of Community Redevelopment Agency

NO
 Plan Capital Project (Yes or No)
 (if applicable fill out CRA Capital Project Form)

DISTRICTS 7
 Council District (s)

Description of Expenditure Request:

Budget transfer \$75,000 within the professional services subobject from Downtown Master Plan (Parks) to a new Plan Professional Service within the CRA Planned Expenditures budget category. Specifically, the CRA Planned Expenditure is for a new project: Downtown Design Guidelines Update.

\$75,000.00
 Total Amount of Expenditure Request

3/1/20
 Anticipated Expenditure Commencement Date

9/1/20
 Anticipated Expenditure Completion Date

DOWNTOWN MASTER PLAN: DIAD18A0003 SUB 03109
 Applicable Approved CRA Budget Line Item For Expenditure

\$200,000.00
 Available Funds in Approved CRA Budget Line Item

Date Rec'd.	Date Fwd.	CRA Board Administrator Approval

BUDGET OFFICE			ACCOUNTING DIVISION		
Date Rec'd.	Date Fwd.	Budget Officer Approval	Date Rec'd.	Date Fwd.	Comptroller Approval

Budget Office and Accounting approval required to verify available funds and for any necessary finance activity / line item changes.

CRA BOARD APPROVAL

Date Rec'd.	Date Fwd.	CRA Board Chair Approval

\$75,000.00
 Expenditure Amount Approved by CRA Board

Resolution 2019-12-05
 CRA Board Resolution Number

12/18/19
 Resolution Date

